

**EXISTING PRIVATE ROAD ASSESSMENT APPLICATION**

DATE	REQUEST #
	EPRA

**NON-REFUNDABLE FEE FOR PERMIT: \$150.00 (plus \$50/hour after first 3 hours)**Receipt # \_\_\_\_\_ By (PW Staff): \_\_\_\_\_ ☐ Site plan or map attached**Tax Parcel # (s):****Legal Description of Parcel:****Name of Private Road to be Assessed:****Adjacent County Road:****Related Permits:****Owner Name & Mailing Address:****Phone:** (       )**Alternate Phone:** (       )**Email:****Agent Name & Mailing Address:****Phone:** (       )**Alternate Phone:** (       )**Email:****Applicant Name & Mailing Address:****Phone:** (       )**Alternate Phone:** (       )**Email:****Site Address:****Site Location:**

I grant permission for personnel and representatives of Lewis County to enter and inspect said property as is reasonably necessary to process this application.

**Signature:****Print Name:****Date**

Project Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Initial Review by Property Management Engineering Technician		Initials:	Date:
# Lots served by road:	Length of road:	Easement width:	
Comments:			

**-- TO BE COMPLETED BY PUBLIC WORKS STAFF --****RESULTS OF ENGINEERING REVIEW**Date: \_\_\_\_\_ BY: \_\_\_\_\_ ☐ Meets county standards ☐ Does not meet county standards

Improvements needed: \_\_\_\_\_

**FINAL ENGINEERING SIGN-OFF**Date: \_\_\_\_\_ BY: \_\_\_\_\_ ☐ Approved for specified use ☐ Requested work not finished

Comments: \_\_\_\_\_

Call the Traffic Engineer at 360-740-1394 with any questions.

**-- THIS SECTION IS TO BE COMPLETED BY PUBLIC WORKS STAFF --**

**ANALYSIS OF JUSTIFICATION FOR PRELIMINARY CONCLUSIONS**

☐ Initial review by Field Technician                      Date \_\_\_\_\_  
☐ Needs the following improvements to meet county road standards: \_\_\_\_\_

☐ Initial review by Traffic Engineer:                      Date \_\_\_\_\_  
☐ Needs the following improvements to meet county road standards: \_\_\_\_\_

**OTHER DEPARTMENTAL REVIEWS**

Certain projects may require review by other departments/divisions.

☐ Fire Marshall Review is attached.    **Conclusion:** \_\_\_\_\_

☐ Review by \_\_\_\_\_ is attached.    **Conclusion:** \_\_\_\_\_

**FINAL PUBLIC WORKS DECISION**

By: Traffic Engineer \_\_\_\_\_                      Date: \_\_\_\_\_

☐ Meets county road standards      ☐ Does not meet county road standards

Comments: \_\_\_\_\_

By: County Engineer or Designee \_\_\_\_\_                      Date: \_\_\_\_\_

☐ Meets county road standards      ☐ Does not meet county road standards

Comments: \_\_\_\_\_

Copies of completed permit sent to: ☐ Traffic Engineer    ☐ Owner    ☐ Agent    ☐ Engineer    ☐ Surveyor  
☐ \_\_\_\_\_